

CELEBRANT SERVICE AGREEMENT

Maleny Marriage Celebrant

Dee Greenhill

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Name/s _____ and _____

Address/es: _____ Phone: _____

Venue: _____ Day & Date of Ceremony: _____ Agreed starting time: _____

Fee Payable: \$ _____ *(+BDM fee of \$45-\$59 + P&P if you wish me to arrange your Registered Certificate)*

Total fee: \$ _____ Invoice No: _____

The celebrant will keep the agreed date and time available for your ceremony in accordance with the following:

1. Payment:
 - ◇ A booking & confirmation fee of \$250.00 is to be paid with this booking. This fee also covers the lodgement of your NOIM with the celebrant.
 - ◇ Ceremony writing fee of \$250 is to be paid on _____, being 3 months prior to your wedding date.
 - ◇ The balance of your account (\$ _____) is due and payable two (2) weeks prior to your ceremony date.
2. Cancellation
 - ◇ Cancelled more than 3 months beforehand, the booking and confirmation fee is non-refundable;
 - ◇ Cancelled 2 to 3 months beforehand, there will be no refund on payment 2;
 - ◇ Cancelled up to 2 months out the full fee will be payable.
3. The memory stick of resource materials provided by the celebrant is to be returned once the ceremony is finalised.
4. The agreed starting time will not change without prior consultation with the celebrant. If it is changed and the celebrant has other commitments at the new time, the lodgement & confirmation fee is forfeited and the NOIM will be transferred to another celebrant.
5. In the event the celebrant is unable to attend your ceremony due to illness, accident or other circumstances outside her control every effort will be made to find a replacement celebrant. We understand this will mean it is necessary (by law) for us to show birth certificates and photo ID or passports as well as death/divorce certificates if relevant, to the replacement celebrant. The celebrant will cover the fees of the replacement celebrant provided you have paid your account in full.
6. The celebrant will attend an onsite rehearsal, at a mutually convenient time.
7. The celebrant will arrive at the ceremony venue at least 20 minutes before the agreed starting time.
8. In the event the commencement of the ceremony is delayed by more than 30 minutes beyond the agreed starting time, you agree to pay the celebrant an extended time fee of \$75.00/30 minutes, including the first 30 minutes. The celebrant has the right to leave and return at a time convenient to her if the ceremony has not commenced within 30 minutes of the agreed starting time. Additional fees will be incurred.
9. The ceremony will not proceed if the celebrant has not sighted all legally required documents prior to the wedding date or, if in the celebrant's opinion, either of the parties or their witnesses is not in a position to fully understand the legal obligations of the marriage ceremony.
10. The celebrant reserves the right to postpone/move the ceremony if she deems it unsafe to proceed (heat, rain, wind etc.)
11. The couple is to provide correct and accurate information regarding their identification and eligibility to marry along with their wishes for the ceremony.
12. The couple has final approval of the ceremony format.
13. May the celebrant have permission to use photographs/videos of your ceremony in promotional activities? Yes / No

We have read and understood the above terms and agree to be bound by them.
 We agree the above ceremony details are correct.
 Should any of the above details change we will notify the celebrant in writing immediately.

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 Signature of bride &/or groom – typing your names into the form indicates acceptance of these terms & conditions

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 Signature of celebrant

Date: